

APPOINTMENTS COMMITTEE

Membership

The membership of the Appointments Committee shall consist of nine Members of the Council appointed in accordance with the requirements of political proportionality, at least one of whom shall be a Member of the Cabinet.

	Function
1.	<p>To be responsible for the appointment of the Chief Executive, Strategic Directors and Assistant Directors. Where the Committee is appointing a Statutory Officer (Head of Paid Service, s.151 Officer and Monitoring Officer), the full Council must approve the appointment before an offer of appointment is made.</p> <p>No offer of appointment shall be made until the proposed action (including the name and any other particulars the Committee considers relevant) has been notified to every member of the Cabinet and either:-</p> <ol style="list-style-type: none"> 1. within the period specified in the notification no objection has been made by the Leader on behalf of the Cabinet to the proposed action; or 2. the Committee is satisfied that any objection made is not material or is not well founded; or 3. the Leader has, within the period specified in the notification, notified the Chief Executive that neither he/she nor any member of the Cabinet has any objections
2.	To determine the conditions on which the Chief Executive, Strategic Directors and Assistant Directors hold office, including deciding matters relating to the early retirement of those officers.

Note: It will be a matter for the Appointments Committee, at its first meeting to set up a Sub-Committee to make appointments at Assistant Director level as this cannot be undertaken by the Council (see paragraph 3.2.4 of the report).